

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: February 25, 2019

To: Traditional School Site Administrators, Year-Round Site Administrators, Division and Department Heads, Managers, San Diego Education Association Representatives, Child Development Center Administrators, Certificated Staff and Area Superintendents

Subject: 2019 SUMMER SCHOOL AND EXTENDED SCHOOL YEAR (ESY) CERTIFICATED APPLICATIONS

Department and/or Persons Concerned: Certificated Staff

Due Date: March 31, 2019

Reference: Collective Negotiations Contract between the San Diego Unified School District and the San Diego Education Association, 2014-2017 (Article 17)

Action Requested: Interested persons must submit online applications for Summer School and Extended School Year (ESY) Positions via PeopleSoft eRecruit.

Principals, please print and post a copy of this circular.

Brief Explanation:

The Summer School program for San Diego Unified School District High School students will be held June 17, 2019 – July 26, 2019.

The Extended School Year (ESY) program for San Diego Unified School District will be held during the following times:

Specialized Settings: June 17, 2019 – July 26, 2019

Riley: June 24, 2019 – July 19, 2019

Elementary and Middle Schools: July 23, 2019 – August 16, 2019

To be considered for summer school or ESY employment, teachers who meet the qualifications must submit an electronic application during the posting period of March 1-31, 2019.

THE PROGRAM

The Summer School and ESY Program assignments are five hours a day, with four hours of instruction each day. Elementary and middle schools, have a twenty-day instructional program. High schools, have a twenty-nine-day instructional program.

ELIGIBILITY

Summer school and ESY assignments are contingent on the availability of state funding and student enrollment and may be cancelled if funding or student enrollment is insufficient. Offers of summer employment will be made based on district needs and staffing requirements as described in Article 17 of the negotiated contract between the District and the San Diego Education Association.

In order to qualify for a position, the applicant must hold the required credentials and be able to perform all duties listed in the posting.

The Human Resources Services Division in coordination with School Services Division and principals, shall fill Summer School/ESY positions considering all of the following criteria (not necessary in priority order):

1. Teaching effectiveness, as reflected in most recent evaluations
2. Length of service in specific grade level or subject area, as determined by the Human Resource Service Division and records.
3. Recency of experience in specific grade level or subject area, as determined by the Human Resource Services Division and records.
4. If appropriate, the completion of any specific skill or content training required, as evidenced by certificates of completion, record lists, or the Human Resource Services Division records.
5. Satisfaction of any special position requirements specified in the position announcement and identified in the application and verified by appropriate records, if necessary.
6. Anticipated availability to serve the entire session with the exception of pre-approved job share arrangements and participation as an NEA Conference delegate or as a delegate to the Association's Summer Institute.
7. Other factors being equal, consideration shall be given to an equitable distribution of summer placements among teaching staff.

COMPENSATION

The Summer School and ESY salary schedule can be accessed through the San Diego Unified School District's website at www.sandi.net.

HOW TO APPLY

For instructions on how to apply via eRecruit, please visit the www.sandi.net website and go to: Home > Departments > Human Resources > Certificated Postings in your web browser. Please review the application directions carefully. Online applications submitted on or before the deadline will be used to determine staffing eligibility for Summer School and ESY.

Questions regarding this circular may be directed to:

For PeopleSoft technical support contact:

Systems Analyst, Cleo Gonzales (619) 725-8086

For general questions regarding Summer School or ESY staffing, contact:

Darin Noyes (619) 725-8019
Human Resource Services Supervisor

APPROVED:



Acacia Thede
Chief Human Resources Officer

AT:dn

Attachment (1)